

Report to Cabinet

Title:	Balanced Performance Scorecard and Joint Budget Monitoring Report - Quarter 2
Date:	Monday 9 November 2015
Date can be implemented:	Tuesday 17 November 2015
Author:	Cabinet Member for Resources
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Local members affected:	All
Portfolio areas affected:	All

For press enquiries concerning this report, please contact the media office on 01296 382444

Purpose of this report

This report provides information on four key elements of performance for the Council, covering Finance, Business Improvement, Customer and HR indicators.

An overview of each element appears in the summary below along with a series of summary graphs detailing key information for each quadrant within the Balanced Performance Scorecard – the scorecard can be found at **appendix A**.

The financial information reflects the forecast outturn position in revenue and capital for the 2015-16 financial year.

Business Improvement (Performance Indicators) information informs Cabinet of the progress in achieving the Council's priorities as detailed in the refreshed 2015-17 Strategic Plan agreed at Council on 16th July 2015. The performance indicators identified to monitor achievement of the priorities and performance against these indicators is shown in the tables and graphs in **appendix 2** of this report



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Background




This report reflects the outturn position for revenue and capital for the 2015-16 financial year, highlighting the reasons for significant variations.

Non-financial performance is provided based on the latest data available.

As well as narrative information, finance and performance against target is shown visually as follows:

	Green	Performance is on or above target. (Revenue under spends against budget and overspends up to +0.1% are shown as green) (Capital slippages are shown as green)
	Amber	Performance is below target (+0.1% to +1%) for financial performance (-0.1% to 5%) for non financial performance
	Red	Performance is well below target (worse than +1%) for financial performance (worse than 5%) for non-financial performance

For non-financial performance indicators, arrows also show current performance compared to the last reporting period as follows:

-  Performance getting better,  performance is the same or there are no previous data,
-  performance is getting worse.

Summary

1. Managing Resources (Finance) – scorecard quadrant 1

Revenue budget

The current forecast outturn position for Revenue is an overspend of £1.778m. This comprises overspends on portfolio held budgets of £5.754m which is partially offset by an underspend of £3.976m on Corporate Costs and External Financing. The forecast overspend for portfolios reflects the impact of action plans to address previously reported overspends, but does not

include the use of contingency budgets. The unreleased contingency budgets form the majority of the underspend in Corporate Costs and External Financing.

The revenue budgets are summarised in Table 1 of **appendix 1**. The significant variances are detailed in the relevant portfolio tables in **appendix 2**.

Capital budget

At the end of September 2015 gross expenditure was £30m. This represents 33% of the released expenditure budget.

Overall the forecast outturn on released budgets is £89m against a released budget of £92m. The difference relates to in year slippage. Much of the risk of further slippage at year end lies around the unreleased budgets.

Capital budgets are summarised in table 2 of **appendix 1**, with further commentary in the relevant portfolio tables in **appendix 2**.

2. Business Improvement (Performance Indicators) – scorecard quadrant 2

Performance results are summarised in the pie charts in quadrant 2 of the Corporate Balanced Scorecard for discussion.

Further details of the position of specific indicators, commentary, currently available benchmarking data and previous year outturns can be found in the tables at **appendix 2**.

3. Service to customer indicators – scorecard quadrant 3

A range of indicators showing further information relating to the level of service that customers receive are included in this report based on the information currently available. Further details can be found in **appendix 3** for the specific council services.

4. Colleagues, self and partners (HR) indicators – scorecard quadrant 4

A range of indicators showing further information relating to employees, 'agency, interims and specialist contractors' and related costs are included in this report. Further detail by officer portfolio is available in **appendix 4**.

Recommendation

Cabinet is asked to

1. Note the outturn position for revenue and capital budgets and discuss areas requiring attention.

2. Comment on and discuss the overall issues raised in the Corporate Balanced Scorecard.

3. Scrutinise performance data in the report, discuss the areas of significant underperformance and the actions necessary to address such underperformance.

A. Narrative setting out the reasons for the decision

A full analysis of the financial outturn, financial performance and non-financial performance for the Council for the financial year 2015/16 is contained in **the attached appendices.**

B. Other options available, and their pros and cons

None arising directly from this report

C. Resource implications

Actions resulting from consideration of this report may influence future expenditure in areas of concern/interest

D. Value for Money (VfM) Self Assessment

All decisions involving finances are scrutinised to ensure that the best value for money is achieved

E. Legal implications

None arising from this report

F. Property implications

None arising from this report

G. Other implications/issues

None arising directly from this report

H. Feedback from consultation, Local Area Forums and Local Member views

This reports delivery against the refreshed Strategic Plan 2015-17. The content of the Strategic Plan was agreed at full Council on 16th July 2015 and published taking into account views of all local members.

I. Communication issues

Quarterly monitoring reports on budget and performance position are published on the Council's website.

J. Progress Monitoring

The budget and performance monitoring report is updated on a monthly basis

K. Review

Not applicable

Background Papers

Previous monitoring reports

Your questions and views

If you have any questions about the matters contained in this paper please get in touch with the Contact Officer whose telephone number is given at the head of the paper.

If you have any views on this paper that you would like the Cabinet Member to consider, or if you wish to object to the proposed decision, please inform the Member Services Team by 5.00pm on Monday 16 November 2015. This can be done by telephone (to 01296 387969), or e-mail to democracy@buckscc.gov.uk